

Bay Mills Indian Community
Brimley, Michigan 49715
**Grand Traverse Band
of Ottawa & Chippewa Indians**
Suttons Bay, Michigan 49682
Hannahville Indian Community
Wilson, Michigan 49896
Saginaw Chippewa Indian Tribe
Mt. Pleasant, Michigan 48858
**Little Traverse Bay
Bands of Odawa Indians**
Harbor Springs, Michigan 49740
**Nottawaseppi Band of
Huron Potawatomi**
Fulton, Michigan 49502



Keweenaw Bay Indian Community
Baraga, Michigan 49908
**Lac Vieux Desert Band
of Lake Superior Chippewa
Tribal Government**
Watersmeet, Michigan 49969
**Sault Ste. Marie
Tribe of Chippewa Indians**
Sault Ste. Marie, Michigan 49783
**Pokagon Band of
Potawatomi Indians**
Dowagiac, Michigan 49047
**Match-E-Be-Nash-She
(Gun Lake Tribe)**
Dorr, Michigan 49323

2956 Ashmun Street, Suite A, Sault Ste. Marie, Michigan 49783
Phone: (906) 632-6896 Main Fax: 906-632-1810

NOTIFICATION OF JOB OPENING

Open/closed competitive

Job Title: Teacher
Department: Head Start (full-time permanent: 9 month position)
Location: Pine Creek Reservation, Fulton MI 49052

The Inter-Tribal Council of Michigan, Inc. (ITC) is a state chartered 501 C3 non-profit organization consisting of eleven federally recognized Indian Tribes in Michigan. We offer a variety of services such as Child & Family, Educational, Employment, and Health Services. Full-time permanent positions receive group term life insurance, short and long-term disability insurance, health insurance (BC/BS) and a 401(K) Retirement plan. ITC also provides paid leave each year for 14 holidays, 3 personal days, minimum of 13 days vacation and 13 days sick for eligible employees/programs. Equal Opportunity Employer. Please visit our website at www.itcml.org.

Job Summary:

Serve as the primary caregiver for assigned group of children (ages 3-5) and serve as the resource person for those children's families. Responsible for ensuring Head Start policies, procedures, goals and objectives are followed and met. Maintain attendance records and other detailed records for assigned children/families. Maintain a neat and orderly classroom. Ride the bus route for morning and afternoon runs during assigned times. Eat all meals, and share same menu, with children.

Job Specifications:

Associate degree in Early Childhood Education or related field required. Must be able to lift up to 50 pounds. Operational knowledge of appropriate and acceptable discipline for children necessary. Must be of high moral character and enjoy working with young children. Preference given to qualified Native Americans.

Send resume', certificates, transcripts, verification of Native American status (if claiming preference) to:

Inter-Tribal Council of Michigan
Attn: Wendy Belleau, HR Department
2956 Ashmun Street Suite A
Sault Ste. Marie, MI 49783
Phone: 906-632-6896 extension 109
Fax: 906-253-1893
Email: wendybp@itcml.org

Date Posted: 08-03-16

Closing Date: Open until filled
