

Bay Mills Indian Community
Brimley, Michigan 49715
**Grand Traverse Band
of Ottawa & Chippewa Indians**
Suttons Bay, Michigan 49682
Hannahville Indian Community
Wilson, Michigan 49896
Saginaw Chippewa Indian Tribe
Mt. Pleasant, Michigan 48858
**Little Traverse Bay
Bands of Odawa Indians**
Harbor Springs, Michigan 49740
**Nottawaseppi Band of
Huron Potawatomi**
Fulton, Michigan 49502



Keweenaw Bay Indian Community
Baraga, Michigan 49908
**Lac Vieux Desert Band
of Lake Superior Chippewa
Tribal Government**
Watersmeet, Michigan 49969
**Sault Ste. Marie
Tribe of Chippewa Indians**
Sault Ste. Marie, Michigan 49783
**Pokagon Band of
Potawatomi Indians**
Dowagiac, Michigan 49047
**Match-E-Be-Nash-She
(Gun Lake Tribe)**
Dorr, Michigan 49323

2956 Ashmun Street, Suite A, Sault Ste. Marie, Michigan 49783
Phone: (906) 632-6896 Main Fax: 906-632-1810

NOTIFICATION OF JOB OPENING Open/closed competitive

Job Title: Substitutes (part-time/on-call)
Department: Early Head Start & Head Start
Location: Keweenaw Bay Child Development Center, L'Anse, MI

The Inter-Tribal Council of Michigan, Inc. (ITC) is a state chartered 501 C3 non-profit organization consisting of eleven federally recognized Indian Tribes in Michigan. We offer a variety of services such as Child & Family, Educational, Employment, and Health Services. Full-time permanent positions receive fully sponsored group term life insurance, short and long-term disability insurance, health insurance (BC/BS) and 5% of your gross pay for a 401(K) Retirement plan. ITC also provides paid leave each year for 14 holidays, 3 personal days, minimum of 13 days vacation and 13 days sick for eligible employees/programs. Informal and family-friendly work environment. Please visit our website at www.itcmi.org. Equal Opportunity Employer.

Job Summary:

We need substitute teachers, aides, bus drivers. These positions will be on-call to substitute in the regular staff's absence. Provide children with age appropriate child development services. Ensure the safety and well being of children at all times. Attend to the needs of the children as necessary. Promote a safe, healthy environment for young children.

Job Specifications:

Must enjoy working with children. Preference given to qualified Native Americans and parents of enrolled children at Early Head Start/Head Start.

Reply to: Send resume' and verification of Native American status (if claiming preference)
Inter-Tribal Council of Michigan, Inc.
Attn: Wendy Belleau
2956 Ashmun Street Suite A
Sault Ste. Marie, MI 49783
Phone: 906-632-6896 extension 109
Fax: 906-253-1893
Email: wendybp@itcmi.org

Date Posted: 10-05-16

Closing Date: open until filled