

**Bay Mills Indian Community**  
Brimley, Michigan 49715  
**Grand Traverse Band  
of Ottawa & Chippewa Indians**  
Suttons Bay, Michigan 49682  
**Hannahville Indian Community**  
Wilson, Michigan 49896  
**Saginaw Chippewa  
Indian Tribe**  
Mt. Pleasant, Michigan 48858  
**Little Traverse Bay  
Bands of Odawa Indians**  
Harbor Springs, Michigan 49740  
**Nottawaseppi Huron  
Band of The Potawatomi**  
Fulton, Michigan 49502



**Keweenaw Bay Indian Community**  
Baraga, Michigan 49908  
**Lac Vieux Desert Band  
of Lake Superior Chippewa**  
Watersmeet, Michigan 49969  
**Sault Ste. Marie  
Tribe of Chippewa Indians**  
Sault Ste. Marie, Michigan 49783  
**Pokagon Band of Potawatomi Indians**  
Dowagiac, Michigan 49047  
**Match-E-Be-Nash-She-Wish  
(Gun Lake Tribe)**  
Shelbyville, Michigan 49323  
**Little River Band  
of Ottawa Indians**  
Manistee, Michigan 49660

*ITC is an equal opportunity provider, and employer.*

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2956 Ashmun Street, Suite A, Sault Ste. Marie, Michigan 49783  
Phone: (906) 632-6896 Main Fax: 906-632-1810

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## NOTIFICATION OF JOB OPENING

### Open/closed competitive

**Job Title:** Teacher (full-time permanent: September thru May)  
**Department:** Lac Vieux Desert Child Development Center  
**Division:** Head Start  
**Location:** 23950 Pow Wow Trail, Watersmeet MI

The Inter-Tribal Council of Michigan, Inc. (ITC) is a state chartered 501 C3 non-profit organization consisting of twelve federally recognized Indian Tribes in Michigan. Full-time permanent positions receive group term life insurance, short and long-term disability insurance, health insurance (BC/BS) and a 401(K) Retirement plan. ITC also provides paid leave each year for 14 holidays, 3 personal days, vacation and sick days eligible employees/programs. EEO. Please visit our website at [www.itcmi.org](http://www.itcmi.org).

### Job Summary:

Serve as the primary caregiver for assigned group of children (ages 3-5) and serve as the resource person for those children's families. Responsible for ensuring Head Start policies, procedures, goals and objectives are followed and met. Maintain attendance records and other detailed records for assigned children/families. Maintain a neat and orderly classroom. Serve as a bus monitor on a rotating basis, for morning and afternoon bus runs during assigned times. Eat all meals, and share same menu, with children.

### Job Specifications:

Associate degree in Early Childhood Education or related field preferred; or Child Development Associate required with the successful applicant willing to obtain further educational credentials within first year of hire. Must be able to lift up to 50 pounds. Operational knowledge of appropriate and acceptable discipline for children necessary. Must be of high moral character and enjoy working with young children. Preference given to qualified Native Americans.

**Send resume',** transcripts, verification of Native American status (if claiming preference) to:

**Inter-Tribal Council of Michigan**  
Attn: Kim Nystrom  
2956 Ashmun Street Suite A  
Sault Ste. Marie, MI 49783

Phone: 906-632-6896 extension 114  
Fax: 906-632-1810  
Email: [knystrom@itcmi.org](mailto:knystrom@itcmi.org)

**Date Posted:** 08/01/19

**Closing Date:** Open until filled

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